



Learning Centre

"Your Project Management Knowledge Connection"

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Building Productive Project Teams

Workshop Outline

2 Day

PMI 14 PDUs



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BUILDING PRODUCTIVE PROJECT TEAMS

Hone Your Leadership Skills and Forge Cohesive Project Teams Rapidly

Project teams today reflect the complex realities of our global business environment: cultural diversity, geographical barriers and the multitude of enterprise environmental factors that influence project success. Project and program managers must find ways to overcome these complexities and forge teams that become productive rapidly.

Workshop Overview

In this workshop, you will gain a solid understanding of the leadership roles and challenges facing project managers. Since no one leadership style works in all circumstances, you will assess your current style and explore ways to adapt it to suit the situation. You will also learn skills for building, inspiring and leading a project team that pulls together towards a common goal, no matter what their individual differences.

Workshop Benefits – Learning Objectives

- Understand the internal and external dynamics affecting project teams today
- Identify your current preferred leadership styles and practices
- Choose an appropriate leadership style based on the situation at hand
- Assess cultural and language issues that can impact team problem solving
- Collaborate more effectively with team members regardless of location
- Respond quickly to team conflict, and turn conflict into a source of innovation
- Promote collaborative group decision-making behaviours
- Alter the way you measure team performance
- Lead through all stages of team development
- Influence, motivate and develop people with very different backgrounds, personalities and priorities than your own
- Improve the way you build and sustain teams
- Strengthen team productivity, thereby improving company profitability

Workshop Format

The hands-on format features interactive discussion, action-learning, simulation exercises and a case study. You will be grouped into teams that will work together in "real-world" project environments. Each team will use the tools and techniques presented in the workshop, enabling you to experience the process of collaborative planning and see its effectiveness firsthand. Dialogue sessions and reviews are conducted for experience and idea sharing, and guided feedback from the Workshop Leader to reinforce learning. This format will enable you to immediately apply basic business case preparation skills back at work.

Workshop Take-Aways

- Building Productive Project Teams Reference Manual
- Hand-Outs and Templates
- Certificate of Completion
- **14 PMI® PDUs**
- Website & Book References

Who Should Attend?

This workshop is intended for project managers, program managers, team leaders and PMO managers who manage projects in an organizational context and who want to improve project outcomes.

The Workshop is very hands-on, hence it is limited to a maximum of 16 participants.

Inquire About Our Customized Workshop Solutions

If your business requires confidentiality or a tailored approach to your business, a customized approach is available. Call us at 604-461-0104, or email learning@ciki.ca.



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WORKSHOP INTRODUCTION

- Introductions
- Workshop Rules
- Workshop Agenda
- Workshop Format
- Workshop Objectives

PROJECT LEADERSHIP FRAMEWORK

- leadership vs. management
- rapid team development
- what makes a great leader?
- directing, coaching, facilitating, supporting and motivating
- best practices, concepts and characteristics of effective teams

LEADING PROJECT TEAMS

- establishing your leadership
- setting direction
- aligning people with the vision
- motivating and inspiring the team
- mastering guidance during crisis
- changing your leadership style

MANAGING CONFLICT

- overcoming key challenges of negotiating
- collaborative group decision-making processes
- creative and critical thinking techniques

IMPROVING YOUR PROJECT LEADERSHIP STYLE

- assessing and honing your leadership style
- identifying and strengthening your communication style

WORKSHOP CONCLUSION

- Challenges
- Avoiding the mistakes of the past: tips and key learnings
- Opportunities for Improvement
- Website & Book References