



**Collaborators In Knowledge Inc.**

Tel: 604-461-0104

eMail: [learning@CIKI.ca](mailto:learning@CIKI.ca)

***ACCELERATED PMP® Certification  
Exam Preparation Workshop***  
4 Days / 36 PDUs  
Format Based on PMBOK 4<sup>th</sup> Edition

## **ACCELERATED PMP® CERTIFICATION – PMBOK 4<sup>th</sup> Edition EXAM PREPARATION - WORKSHOP OUTLINE**

### **Workshop Overview – What the Workshop Provides**

An intensive 4-day guided workshop to help prepare candidates for the PMP certification exam. A workshop combining both guided and self-study formats, that will familiarize participants with the content and make-up of the exam, enhancing their probability of attaining their PMP certification.

### **Workshop Benefits – What You Will Learn**

As a result of the workshop, you gain a level of competency in the Project Management Institute's (PMI®) Project Management Body of Knowledge (PMBOK®) subject matter i.e. Project Management Framework, Knowledge Areas, Processes, terminology and guidelines necessary to successfully attain PMP certification, and the confidence to both write the PMP exam and to be able to put the framework to use in managing real projects.

### **Workshop Format – How the Workshop Will Be Conducted**

This hands-on workshop includes:

- ✦ theory, collaborative discussions, and hand-outs of textbooks for reference and to assist in learning,
- ✦ hands-on practical exercises and reading assignments that will reinforce learnings that are targeted towards participant's learning subject areas of the PMBOK,
- ✦ simulated practice exam questions at the end of each module that includes a question/answer review period that further reinforces key concepts and learnings, and testing your understanding of all aspects of the PMBOK.

Participants are grouped into study teams, working on exercises and assignments together, studying together, comparing test scores, thereby providing each other with additional project management insight and enabling each participant to assess their personal level of preparedness to take the 4 hour multiple choice exam.

### **Workshop Features / Take-Aways**

- ✦ PMP Exam Preparation Resource Book
- ✦ PMP Certification Exam Manual – Nine (9) Knowledge Areas Information Need-to-Know, Exercises and PMP Style Exam Questions & Answers
- ✦ **CD with 8 simulated 2 hour Exams and 26 Tests** on specific Knowledge Areas and Process Groups – approx 6500 test questions
- ✦ Hand-outs of Example Deliverables
- ✦ Certificate of Completion
- ✦ **35 PMI® Professional Development Units (PDUs)**
- ✦ Website References and Book References

### **Workshop Participants – Who Should Attend**

The workshop is intended for the experienced project managers who want to attain their PMP certification. They should be familiar with project WBS', planning, scheduling, estimating, and budgeting, and quality, risk, and contract management.

The PMP Certification is one of the most recognized project management certifications in the world. Achieving this designation requires both project management experience and knowledge of project management standards defined by the PMI in the PMBOK.

**Note:** *This workshop is limited to **12 participants** to ensure time for interaction and discussion amongst the participants and the Workshop Leader.*

## **ACCELATED PMP® CERTIFICATION – PMBOK 4<sup>th</sup> Edition EXAM PREPARATION - WORKSHOP PROGRAM**

### **Workshop Content**

#### **Day One**

- Introduction / Preface
- PMBOK Project Management Framework
- PMBOK Project Management Processes for a Project
- PMBOK Nine Project Management Knowledge Areas
- Integration Management
- Scope Management
- PMP Code of Professional Conduct
  
- *Knowledge Quiz / Practice Test*
- *Reading Assignment*

#### **Day Two**

- Time Management
- Cost Management
- Quality Management
- 
- *Knowledge Quiz / Practice Test*
- *Reading Assignment*

#### **Day Three**

- Human Resource Management
- Communications Management / Cultural Differences
- Risk Management
  
- *Knowledge Quiz / Practice Test*
- *Reading Assignment*

#### **Day Four**

- Procurement Management
- Exam Preparation / Sample Exam Questions
- Additional Information
  - Website References
  - Book References
  - Project Management Institute
  
- *Knowledge Quiz / Practice Test*
- *Reading Assignment*
- *Post Workshop Exam Preparation - Exams + Tests*